

# Panhandle PET Grant Management Report For the January 6, 2015 Meeting

## Communications Interoperability and Grants Management

### 2011

LE/IED Project is still being worked on. James Todd submitted a new Work Plan. The UTV (no vehicles) and DVR (no DVRs) and tablets (no Windows allowed) – the entire plan was denied. NEMA's Nikki Weber wants another Work Plan. There is \$39,975.00 remaining in the Work Plan.

4-20-24 Nikki Weber authorized the DVR. (Intralinks bid – equipment and installation - \$674.92); (Internet Security equipment - \$589.94 + Intralinks installation - \$340.00 = \$929.95); and (CCTV DVRS equipment - \$559.95 + Intralinks installation - \$340.00 = \$899.95) – selected Intralinks equipment and installation bid;

**Third revised LE/IED Work Plan submitted to Nikki Weber on 5-5-14. The new Work Plan includes:**

- **Approved Digital Recorder and Video Capture Device for \$674.92. Reimbursed and PAID.**
- **Explosives for Training - \$5,134.00**
- **Remote Detonator - \$12,315.00**
- **Shipping - \$139.50**

**8-4-14 James Todd advised me they will not be able to purchase the Remote Detonator within the grant due date and that the explosive will cost more than originally quoted. I contacted Nikki Weber and apprised her of the situation. He will pick up the explosives while at Statewide EOD training from Kansas. Proof of Encumbrance must be input into the Nebraska GMS prior to the grant deadline.**

**This grant was given an extension to 8-31-14.**

**Explosives ordered, received. Total \$8,077.50 Reimbursed and paid.**

**APPRO DVR System & Installation. Total \$599.92 Reimbursed and paid.**

**10 Comtac Headsets & Accessories Total \$9,340.00 Received headsets, submitted invoice to NGMS, Reimbursed & Paid**

**2011 SHSG, MMRS, & CCP officially closed. \$600.00 (CCP) & \$253.03 in uncommitted funds have been de-obligated. Final GAN will be sent for signing.**

### 2012

**2012 State Homeland Security Grant Program** – We were awarded \$75,440.00, of which \$38,287 must be spent on LE/IED to include Fusion Center. Expenditures of these funds should occur through the coordination with the Office of the Nebraska State Patrol, the Department of Agriculture and NEMA. This will leave us with \$37,153.00 for projects. Submission of a plan

must occur before 1-31-13 and the funds expended by 1-31-14. No extension on this date will be given to expend the funds.

**This grant was extended to 4-3-14 – invoices must be in 30 days after proof of encumbrance.**

The Nebraska GMS shows we have **\$3,444.17 Uncommitted; \$1,377.97 for review; need Purchase of Equipment (POEs) \$0; On Order is \$0; Invoiced is \$102.50; Completed \$70,515.36, and \$0 Changes. The original grant value was \$75,440.00.**

### **2012 Accepted Projects (Open for Discussion)**

#### ■ **LE/IED - \$38,287.00 for equipment only.**

James Todd purchased for the Scottsbluff PD EOD 2 – Pan Disrupter (Push Out) Units at \$2,400.00@ = \$4,800.00 for Ideal Products, Inc. PAID and Reimbursed.

James Todd purchased for the Scottsbluff PD EOD 1 – Power Hawk from Northrop Grumman Remotec, Inc. (\$33,380.00). Input in the Nebraska GMS as Purchase of Equipment awaiting the invoice, check received and being held. Returned the check to be voided – will reissue when the equipment is received. The check has been voided. The Power Hawk, according to James Todd is expected to be built in mid-November. A new check was issued after the equipment was received. PAID and reimbursed.

**\$107.00 is left in the project for tools.**

**The 107.00 LE/IED Tools not expended and the \$193.27 funds not uncommitted LE/IED funds show \$300.27 uncommitted in the 2012 SHSG.**

- **NRIN Project for Sustainability** – NPPD Rentals \$8,400.00 and electrical costs (NPPD is supposed to pick up costs after the project is completed) – Unknown number of years, but NPPD will take over costs after a certain period of time. Region 23 Emergency Management paid the lease costs and will be reimbursed.  
**Reimbursed and PAID.**

- **Emergency ID Cards** - We propose to purchase cards, color ribbon kit, re-transfer film, holographic patch ribbons, on-site installation and training for \$2,942.50 and Basic Subscription, Pelican Case with laptop, smartcard, smartcard reader, workstation license, software license, barcode scanner and one on-site installation & training for Mobile Express and Card Printer (\$17,268.00) = \$20,210.50.  
Ron Leal filed a sole source letter. Jerry Crable filled out a Nebraska Resale or Exempt Sale Certificate and told Brendon Ourth that he could utilize Scotts Bluff County's audit as his Credit Application to do a Credit Background check. Jerry Bretthauer signed both quotes and the Terms and Conditions Agreement. **Reimbursed and PAID.**

- **EOC – ICS Interface Course (12 hours).** NEMA's Chuck Chase provided the final estimate of \$6,836.00 for three classes – one class in Sidney, one class in Scottsbluff, and one class in Chadron. The total spent was \$2,120.86, which leave \$4,715.14 in the project.

- **Association of Threat Assessment Professionals Conference**

- Association of Threat Assessment Professionals 2014 Spring Regional Conference – 3-31-14 to 4-2-14 in Omaha – using funds from EOC-ICS Interface Course
    - Received an approved/signed copy of the PET Request from NEMA’s Nikki Weber (training - \$1,792.86 = lodging costs - \$447.00, registration - \$325.00, meals - \$274.50, 887 miles = \$501.16 – personnel 8 hours X \$30.65 = \$245.20)
  - **After removing \$1,792.86 from the \$4,715.14, the EOC-ICS Interface project has \$2,922.28 left.**
  - **Actual costs were (Meals: lunch \$25.44 and dinner \$75.53) (Mileage: 1010 miles @ \$.50/mile = \$505.00), (Lodging: 3 nights @ \$149.00/night = \$447.00), and (Registration: \$325.00) = \$1,377.97. Submitted via Nebraska GMS for Approval from SAA. Officer Aron Chrisman attended the conference and spent \$1,377.86, which leaves \$414.89 in the Association of Threat Assessment Professionals Conference project.**
  - **5-13-14 received a Nebraska GMS and NEMA’s Nikki Weber declination of this claim because NEMA had incorrectly allowed \$149.00/night for loding and only \$83.00 + tax is allowed. Stopped the Scotts Bluff County Claim and asked Chadron PD to resubmit an edited Reimbursement for Training/Exercise Expense form**
  - **5-14-14 Received a revised Reimbursement form from Nan Gould showing 3 nights @ \$83.00/night for lodging, making the total \$1,179.97, which leaves \$612.00 in the Association of Threat Assessment Professionals Conference project. reimbursed and Paid.**
  - **5-27-14 NEMA’s Jackie denied the claim because too much was claimed for food and not enough for gas. The claim is now for \$1,226.82, instead of \$1,179.97, a difference of \$46.85. Reimbursed and PAID. This leaves \$566.04 in this project.**
- **Region 21 Radio Cache** for 8 Motorola PR400 VHF Portable Radios and 3 Motorola PM400 VHF Mobile Radios (FirstWireless - \$5,283.00) and (Prairie States - \$5,194.80 – accepted bid – Ron Leal. Grant reduced to 4 portable radios for \$1,604.00 to be within the balance left. **Reimbursed and PAID.**
  - **Leasing Space for Equipment Storage** - left over money needed to complete the 2011 Work Plan being held for a communications project - \$102.50. Can be used for Planning, Exercise and Training or equipment. **Unexpended.**

**2012 SHSG Officially Closed. \$3,595.32 in uncommitted funds de-obligated. Final GAN to be sent for signing.**

**2013 Proposed Projects Not Accepted**

None.

**2013 Accepted Projects (Open for Discussion)**

**The 2013 MOU Hazmat Grant is for \$20,000.00.** It is expected that the funds must be expended by 1-31-15. Scottsbluff Fire Department MOU Hazmat will be purchasing the following items and/or paying for training:

- Two smart dummy rescue manikins for hazardous materials exercise training -\$5,219.00, changed from \$5,000.00

**Reimbursed and Paid.**

- Hazardous Materials gas detection training kit - \$5,965.84, changed from \$6,000.00

**Reimbursed and Paid.**

- **Training cost for staff to attend qualified trainings like Nebraska Hazardous Materials Symposium, technician classes in state and/or out of state and refresher classes - \$8,815.16, changed from \$9,000.00**

**The Nebraska GMS shows we have \$0 Uncommitted; \$0 for review; need Purchase of Equipment (POEs) \$8,815.16; On Order is \$0; Invoiced is \$11,184.84; Completed \$0, and \$0 Changes. The original grant value was \$20,000.00.**

**2013 State Homeland Security Grant (Open for Discussion)**

This Work Plan was due on 8-16-13. After some changes it was resubmitted on 9-4-13. Again changes were needed and we resubmitted on 10-4-13. It is expected that the funds must be expended by 1-31-15. The Panhandle Region is awarded \$145,334.00, of which the following, \$61,134.00 needs to go towards Law Enforcement Terrorism Prevention Activities from Investment Justification #5. This leaves \$84,200.00 left for other projects.

Following are the projects to consider for funding: \$145, 134.00, with 42% going to LE-IED (\$61,134) – remaining funds -, \$84,000.

**The Nebraska GMS shows we have \$9,615.71 Uncommitted; \$0 for review; need Purchase of Equipment (POEs) \$74,829.00; On Order is \$996.50; Invoiced is \$0; Completed \$59,892.79, and \$0 Changes. The original grant value was \$145,334.00.**

LE-IED \$61,134

Law Enforcement/Improvised Explosive Devices – Fusion Center

- **#1 \$60,856** - Northrup Grumman Rebotec Robot upgrade to F6A to the robot.  
-- **Upgrade F6B ordered with new quote of \$61,115.00 – Scottsbluff PD will pay the \$259.00 difference. Jerry Crable provided a Purchase Order for the robot.**
- #2 - \$278.00 - Fusion Center  
-- **MOU signed and sent to Al Berndt for co-signature, co-signature received, sent a copy to NEMA's Jackie Maly asking her to send the funds to the Fusion Center and remove funds from the Nebraska GMS**  
-- **\$0 remains**

NRIN SUSTAINABILITY - \$24,300

- NRIN Sustainability Projects:
  - #3 -17,700.00 - Nan Gould \$10,200 plus an additional \$7,500 for a repair bill for the Chadron NPPD tower. **The \$7,500.00 was paid for by the Nebraska Emergency Management Agency. The \$7,500 will remain in the Work Plan to assist with connectivity of Chadron to interoperability.** (\$10,200 + \$7,500 = \$17,700.00).

- Documentation for leases - Nan discussed with Nikki Weber and she will add a descriptive in the narrative on the monthly average including the repair bill.
- (\$2,400.00 - NPPD Clinton Radio Tower in Sheridan County) + (\$2,400.00 – NPPD Chadron Substation Radio Tower in Dawes County) + (\$3,600.00 – NPPD Chadron Repeater Radio Tower in Dawes County) = \$8,400.00 for January 1, 2014 to December 31, 2014 rental. **Reimbursed and PAID**
- **Nan Gould indicated she would talk to NEMA’s Nikki Weber to see if any of the \$7,500.00 could be spent on electricity.**
- **\$15,900.00 spent, \$1,800.00 remains**
- #4 - \$6,600.00 - Region 21 NRIN Sustainability- Ron Leal - \$6,600 (\$600 for rent and \$600 for utilities). Garden County will fund any additional costs if necessary.
  - Spoke to Garden County Clerk Theresa McKeeman and explained our desire to make one payment, or at least less than 12 payments – Garden County apparently pays monthly
  - Garden County Clerk Teresa McKeeman provided me with two six month claims forms for January to June 2014 for the GTP Tower (\$402.00) and Wheat Belt PPD Tower (\$3,120.00), which equals a total of \$3,522.00. She also provided a sample invoice for January for each tower. NEMA advised they cannot accept the claims forms and need a six month invoice and checks indicating Garden County has paid the six month amount. Ron Leal advised Teresa McKeeman will provide the necessary documents soon. I am holding a check for \$3,522.00 and reimbursement was denied.

**If the billing remains the same for July 2014 to December 2014, the total cost will be \$7,044.00, or \$444.00 more than the \$6,600.00 allotted. Garden County will pay the difference. I have asked for a check and reimbursement for this six month invoicing. \$3,078.00 remains in this project.**

**Working with NEMA’s Jackie Maly and Garden County Clerk Teresa McKeemam to find documentation that satisfies the needs for NEMA to prove that six months was paid by the cancelled checks sent to me by Teresa McKeemam.**

**Returned the check I was holding to Scotts Bluff County. One month invoices and cancelled checks are asked for. I can allow them to build to 3 to 6 month increments and pay in that manner to avoid data input 12 times. Wheat Belt PPD will provide 3 month increment invoices. Update 11/7/14 – Submitted 10 months (\$783.25) of Wheat Belt PPD invoices to Nebraska GMS for reimbursement. Garden County has paid Wheat Belt, so reimbursement will go to Garden County. Received notification state has paid voucher.**

**Invoiced in the Nebraska GMS an invoice for six months of rental for equipment attachment, 1-1-14 to 6-30-14 (\$3,120.00) on GTP. Reimbursed and PAID.**

**Invoiced NGMS for Global Tower Rental (July – December) for \$2,696.75. The actual tower rental was \$3,244.80, but all that remained in the project was \$2,696.75. I contacted Garden County Clerk Teresa McKeeman and she understood that not all of the amount would be reimbursed. 12-22-14 – Received notification from Scotts Bluff County had been reimbursed, also**

**received check from Scotts Bluff County and forwarded it to Garden County Treasurer.**

-- **\$2,696.75 spent, \$0 remains.**

- #5 -\$13,702.00 - Region 21 CERT Equipment - \$13,701.63 (7 Motorola Portable Radios – changed to 8 portable radios), 50 CERT Kits, gloves compasses, shirts 8 radios, and cribbing.
  - Portable radios invoiced at \$4,012.00. **Reimbursed and PAID \$3,608.00. The difference was paid by Region 21 (\$404.00)**
  - 50 CERT Kits (\$4,920.70) – **Reimbursed and PAID**
  - 50 CERT T-shirts (\$672.35) – **Reimbursed and PAID**
  - **50 Compasses (\$997.50)**
  - 50 Pair of Gloves (\$1,532.50) – **Reimbursed and PAID**
  - **Cribbing (\$1,527.58) – Input as invoiced into Nebraska GMS – check asked for**
  - 4 Standard Step Chocks @ \$100.00@ plus \$43.00 shipping = \$443.00 – **Reimbursed and PAID**
  - **\$996.50 On-Order (4 Garmin GPS), Total was \$992.00 Reimbursed and Paid. \$4.87 Remains**
- #6 -\$8,551.00 – Mobile Tripod Lights and Generators for Mobile EOC – Region 21
  - **Reimbursed and PAID**
  - **\$.34 remains**
- #7 -\$25,801.50 – Emergency Identification Card System - One printer and one rapid tag and accessories and one exercise.
  - The Region 22 Advisory Board indicated they would like to see Region 22 Emergency Management to have their own printer. They suggested using the (\$7,500.00) funds from Project #3 – NEMA’s Nikki Weber indicated these funds must remain for Chadron interoperability. The Region 22 Advisory Board also recommended the (\$4,235.00) funds from Project #10, Leasing Space for Equipment Storage be used as partial payment for the printer. The printer costs \$10,037.50, a balance of \$5,802.50. NEMA Nikki Weber indicated the funds could be used for a printer if the PET agreed.
  - I spoke with Randy Meininger and Ken Meyer –Randy Meininger indicated he would speak with Rick Kuckkhan about possibly funding the remaining of the funds for the printer – Randy Meininger and Ken Meyer asked me to contact Chance Florke to see if he had any IT funds available – Chance Florke asked for all documentation reference the project and told me hw would bring our proposal to his Board. Both Randy Meininger and Ken Meyer asked if Region 23 would be willing to pay have on the printer.
  - Randy Meininger advised me the City of Scottsbluff could find some funding for an additional printer, but he wanted to know if others in the Region 22 Emergency Management Inter-local Agreement could also assist with the funding
  - Lane Danielzuk asked if I could get all those in the Region 22 Inter-local Agreement to pay a share according the current formula outline in the agreement
  - I noticed that neither of the two current quotes included shipping and handling. I contact Midwest Card and ID Solutions and asked them to provide me with three quotes and to include shipping and handling the quotes. Natalie Glenn provided me with the quotes I requested and added the \$100.00 shipping. I sent the quotes and Terms and Conditions to Nan Gould to sign and told I would sign the second printer quote if the Region 22 Inter-local Agreement entities agreed with my proposal to purchase our own printer.

- \*NEMA's Nikki Weber agreed to allow me to move the Project #10 funds (\$4,235.00) into the Project #7. Project #7 would be worth \$30,036.00. The cost for all equipment would be \$36,009.00. My proposal letter asks each Region 22 Emergency Management entity to pay the remainder (\$5,973.00) according to the formula in the Agreement. They have until January 17, 2014 at 12:00 p.m. to respond.
- Determined shipping (\$100.00) was not included in the original quote (\$25,801.50) and the \$.50 was not accounted for in the Nebraska GMS. Moved \$100.50 from the Leasing Space for Equipment Storage. Total cost is \$25,901.50. Asked for reimbursement from NEMA and check from Scotts Bluff County
- \*Moved Leasing Space for Equipment Storage (\$4,334.50) to Emergency ID Card System. Total allotted for this project is \$30,236.00. Cost from a Region 22 Emergency ID Card printer is \$10,112.50. \$4,334.50 from this grant will be allocated for the printer, leaving Region 22 Inter-local Agreement or some other benefactor(s) to pay for the remaining \$5,778.00. All entities, except Melbeta have agreed to pay a share of the cost and I will be billing them soon – when the \$5,778.00 is compiled in a special account at Scotts Bluff County, Jerry Bretthauer will order the printer for Region 22
- Sent invoices 2-13-14 to Region 22 Inter-local Agreement entities and Melbeta
- All entities have paid their share of the printer costs. I have a call into Midwest Card and ID Solutions to determine if the price quoted is still accurate and if so, I will be ordering the printer.
- The price quoted is still good – I ordered the card printer
- 3-7-14 Nan Gould advised Midwest Card and ID Solution cancelled the 3-27-14 Tabletop Exercise and it is rescheduled for 5-22-14
- \$25,901.50 spent, \$2,295.00 On-Order for Exercise, \$4,334.50 remains – to be used for Region 22 Emergency ID Card Printer.
- **Exercise completed – (\$2,295.00) reimbursed and PAID**
- **\$4,334.50 Reimbursed by NEMA and check sent to Midwest Cards. \$5,778.00 from Region 22 Inter-local Agreement entities check sent to Midwest Cards. Reimbursed and PAID.**
- #8 - \$3,510.50 Motorola Portable Radios for Garden County Sheriff's Office
  - **Reimbursed and PAID.**
  - **\$3,510.50 spent, \$.50 remains**
- #9 - \$3,900.00 CERT project to fund team activities would fund 3 classes – 2 basic classes to initiate CERT in Region 21 and Search & Rescue (\$3,900.00)
  - **\$0 spent, \$3,900.00 remains**
  - **Submitted 3 instructors invoices (Hessler, Bassett, & Namuth) for a total of \$1,686.24. This will leave \$2,213.76**
- #10 – Leasing Space for Equipment Storage - **\$0 remains** as of 1-21-14
- **-\$4,235.00, changed from \$1,697.47** – Funds will be used for travel, to TEPW, other PET projects – held under Leasing Space for Equipment Storage.
  - Looking into the possibility of using these funds to partially fund another Emergency ID Card Printer – right now Region 22 and 23 plan on sharing a card Printer
  - \$100.50 was moved from this project and put into the Emergency ID Card System project to pay for the \$100.00 shipping and unaccounted for \$.50 in the original quote. Total remaining in this project is \$4,334.50. I plan on moving this into the Emergency ID Card System to partially pay for the Region 22 Printer. Permission to move these funds comes from NEMA's Nikki Weber, Jerry Bretthauer, Nan Gould, and Ron Leal. The \$100.50 was moved into the Emergency ID Card System project.

Project Removed from the 2013 Work Plan:

- #6 -\$11,289 10 portable radios for the Scotts Bluff County Detention Center – denied by NEMA’s Nikki Weber – indicated they need to put the radios in their own budget (we need another project)

**2014 State Homeland Security Grant Program** - \$167,531.00

- Project #1 – LE/IED \$60,515.00  
Pointman Robot – \$50,220.00, Training - \$10,000.00, Shipping - \$295.00
- Project #2 – Region 21 Cert Equipment  
Work Shirts - \$3,138.25, Helmets - \$3,517.58
- Project #3 – Nebraska Regional Interoperable Network (NRIN)  
Region 23 - \$10,900.00
- Project #4 – Nebraska Regional Interoperable Network (NRIN)  
Region 21 - \$6,600.00
- Project #5 – CodeRed  
Panhandle Region – 10 counties – 1 year service - \$38,890.00
- Project #6 – PET Committee  
Training - \$3,000.00
- Project #7 – School Treat Vulnerability Assessments  
Train the Trainer for 3 Scottsbluff Schools - \$10,000.00
- Project #8 – Rapid Tag System  
Region 21 & 22 - \$17,684.00
- Project #9 – Model City Functional Exercise  
Region 21, 22, &23 - \$9,000.00
- Project #10 – CERT Training  
Region 21 - \$3,954.00

Work plan submitted and signed Sub-Recipient Agreement received from the state.

**2014 MOU Grant** - \$20,000.00

- Training

Work plan submitted and a signed Sub-Recipient Agreement received from the state.

**Additional Information**

- Debris Management Plan – will not re-open the Debris Management Survey site and for surveys to collect pertinent information – Jerry Bretthauer sent a letter to each clerk in the Region 22 Emergency Management Inter-local Agreement - the email include a letter explaining the procedure to be used to get each city and village to adopt the plan via resolution, a sample resolution, and the most current rewrite of the Region 22 Emergency Management Debris Management Program Plan – each entity was asked to adopt the resolution and send me a copy of the signed resolution, which would be attached to the Plan and presented to the Scotts Bluff County Commissioners for adoption via resolution. Banner County was also asked to adopt the Plan via resolution. The Plan, accompanied by the signed

resolutions from each entity would be submitted to NEMA from final approval and publishing

- Received the City of Mitchell's resolution dated 11-5-13
  - Received the City of Terrytown resolution dated 11-7-13
  - Received the City of Scottsbluff resolution dated 11-18-13
  - Received the Village of McGrew resolution dated 11-14-13
  - Received the Village of Lyman resolution dated 11-20-13
  - Received the Banner County resolution dated 12-3-13
  - Received the Village of Morrill resolution dated 12-10-13
  - Received the Village of Henry resolution dated 1-7-14
  - Received the City of Minatare resolution dated 12-17-13
  - Received the City of Gering resolution dated 1-13-14
  - Received the Village of Melbeta resolution date 12-11-13
- 
- Submitted all Region 22 Inter-local Agreement entities signed resolutions and a resolution by Scotts Bluff County to Scotts Bluff County Clerk so that Jerry Bretthauer can make a presentation to the Scotts Bluff County Commissioners on 3-3-14 at 1630. When this resolution is signed I will send the complete package to NEMA's Brent Curtis for approval.
  - **Scotts Bluff County approved the Plan by Resolution and I submitted the Plan with all the Resolution and Cover Sheets to NEMA's Brent Curtis.**
  - **On 5-8-14 Kate Speck told me Brent Curtis had not received the Region 22 Debris Management Plan – I contact Brent Curtis and resubmitted the Debris Management Plan – Brent Curtis stated he will begin working on it immediately**
- 
- 2014 Biennial Equipment Inventory Credentialing